

# **WYNBERG BOYS' JUNIOR SCHOOL**

## **1. HISTORY OF THE SCHOOL**

Wynberg Boys' Junior School is a school with a long history, having been established in 1841. It is generally regarded as the second oldest boys' school in the country. The school moved to its present site in 1892.

The school operated as "Wynberg Boys' High School" for over a century. In 1943 Wynberg Boys' Junior School separated from the High School and today it is one of the leading Boys' Junior Schools in the country.

From 2005, the main intake to the school became Grade R. Places for admission to Grade 1 will only be offered to about 20 additional boys, other than our Grade R's proceeding to Grade 1.

Our intake into Grade R is three classes of 25 boys.

## **2. SCHOOL BUILDINGS AND OTHER FACILITIES**

**The school introduced Grade R classes from January 2005. A specially-built and equipped building, with 4 classrooms and a separate after-care facility houses the boys.**

The main school buildings are close by. Besides numerous classrooms, we have computer, remedial and technology rooms, a well-equipped library, a gymnasium, the Arnold Lorie Memorial Hall and a tuckshop.

Grade R pupils make use of these facilities as well, giving them an unusually rich starting environment for their schooling.

The sports facilities include three fields, which are used for rugby and cricket, ten cricket nets, two tennis courts, a mini-hockey field and a swimming pool. The Jan Oosthuizen Pavilion is a dominant feature of the sporting facilities. We also share two floodlit Astro-turf hockey fields and a cricket field with Wynberg Girls' and Boys' High Schools, as well as squash courts and waterpolo facilities.

Our School complex forms part of a Campus with the Wynberg Girls' Junior and the Wynberg Girls' High Schools. The vast majority of the boys who finish their primary school careers at Wynberg Boys' Junior proceed to Wynberg Boys' High School, which is situated a few hundred metres away.

### **3. UNIFORM**

Grade R uniform is compulsory. The uniform consists of a T-shirt and shorts and long-sleeved top for winter. An additional plain navy fleecy top can be purchased for really chilly weather.

A peaked cap is optional, but recommended for solar protection.

### **DRESS FOR SPORTING ACTIVITIES**

Boys taking part in any additional optional sporting activities should wear clothing appropriate to the sport.

**PLEASE ENSURE THAT ALL ITEMS OF CLOTHING ARE CLEARLY MARKED WITH YOUR SON'S NAME.**

**4. SCHOOL UNIFORM SHOP**

**School and Leisure** is the stockist of our school uniform. They are situated in Piers Road, Wynberg. Their contact number is **021 7621075**.

Grade R uniform is now stocked by School and Leisure.

**5. USED UNIFORM SHOP**

Items of used uniform in good condition are sold. Prices are considerably lower than for new articles. The shop will be open the (last Friday of every month from 12:00 – 13:30 pm)

Parents can send cleaned items of school uniform to School to be sold on their behalf. A small commission is charged on each sale and put into school funds.

Unmarked lost property ends up in this shop for resale too! This results in some of the stock being almost new.

**6. SCHOOL HOURS**

School hours are from 08:00 – 13:00 Monday to Thursday and 08:00 – 12:30 on Fridays.

Children can be dropped off from 07:30. Fetching time is from 13:00. If your child is not collected before 3:30, you will be charged for “After-care services”. We wish to highlight that it is extremely important that your child arrives at school before 08:00, as we have an early ring lesson to stimulate children’s participation in the indoor “Special Time” activities.

**07:00 Morning Care:** No child may play in the classrooms without supervision before 07:45. A local pre-school offers before-school care. Please ask our secretary if you need an early morning service, caring for your child between 07:00 and 08:00 and will bring him to school.

**08:00: START** Teachers greet the children and the morning ring lesson commences. To save your child embarrassment, please arrive on time. Latecomers are a disruption to the ring time lesson and will have to wait outside. The gate will be locked at 08:30 for security reasons. If due to unforeseen circumstances you are late, please do not disturb the class. Please sit on the bench outside the classroom until the teacher is finished with the first session.

**School After-care:**

An After-care prioritised to assisting boys from Grade R and Grades 1 and 2 is in operation from after school until 18:00 on all school days. Enquiries concerning registration can be made at the main school offices.

BOYS ARE NOT PERMITTED TO REMAIN UNSUPERVISED ON THE PREMISES AFTER SCHOOL.

**FETCHING TIMES**

Please fetch your child directly from the classroom. No children are to play in classrooms or in the playground without adult supervision. We cannot take responsibility for your children's safety on the equipment. Moms and dads are fully responsible for their children once they have been collected from their teacher. **(We need your co-operation!)**

Any boys not collected by 13:15 will be sent to after-care and their parents will be automatically billed.

In the case of an emergency or change of arrangements for the collection of your child, please contact the Secretary in the main school office;

**021 762 5707**, or contact the Grade R teachers on **021 761 9261**. Aftercare can provide emergency care on any day. This can be arranged telephonically.

### **GRADE R:**

**Grade R and Grade 1 pupils have a shorter day for the induction period during the first two weeks of the school term, and will finish at 12:00 on these days.**

### **SCHOOL LUNCHES**

Please provide a healthy packed lunch for your child, including fruit and something to drink. Pupils staying on for full afternoon care will require additional arrangements.

## **7. COMPULSORY SCHOOL FEES (2016)**

School Fee contributions in 2016 are **R27 700** for each pupil per annum. These contributions are used to:

- i) provide and supplement educational materials
- ii) pay salaries of teaching staff to reduce class sizes and offer additional subjects
- iii) provide and maintain sporting facilities, buildings and equipment
- iv) purchase equipment required by the school
- v) purchase computer hardware and software
- vi) subsidise excursions and outdoor Education
- vii) pay salaries of additional ground staff
- viii) subsidise plays, music recitals etc.
- ix) maintenance of buildings and grounds

Fees are payable by arrangement in instalments in advance on a quarterly or monthly basis, by debit order, by credit card, EFT or cheque. A discount is offered for advance annual payment. Cheques are to be made payable to the WYNBERG BOYS' JUNIOR SCHOOL.

School fees increase annually by a percentage agreed upon by the parents at a meeting held in November.

### **INDIVIDUAL STATIONERY**

The Grade R Stationery requirement is included in the school fees for 2016.

### **GENERAL**

#### **1. BEHAVIOUR**

All boys are expected to behave in a way indicating that they respect the rights and property of others and reflecting credit to their School and family. The school's Code of Conduct, which was implemented in 1998 provides details of the school's policy regarding discipline matters. All boys are subject to the Code of Conduct, the school's rules and disciplinary procedures.

#### **2. NEWSLETTERS/ NOTICES**

Throughout the term newsletters are sent home via your son. These newsletters will keep you informed about the happenings at the School and bridge the gap between School and home. Please return all reply slips promptly so that we can check that you have received information.

Information is also available electronically on the website, via **SMS**, or on **School Communicator**, a dedicated Wynberg Boys' subscriber website service.

Parents who provide e-mail addresses will receive certain communication via this route.

**3. INTERVIEWS**

The Principal, Deputy Principal and Class Teachers are readily available to discuss the progress of your son or other school related matters. An appointment must be made through the School Secretary.

Quarterly meetings between parents and teachers are arranged. These meetings take various forms.

**4. SCHOOL CASES**

Navy blue rigid cases/satchels must be used.

**5. PARENT-TEACHER ASSOCIATION AND SUPPORTERS' CLUB**

The school has an active PTA which involves parents in supporting the school via fund-raising activities and in arranging social activities. The committee is made up of parent representatives from each class.

The Supporters' Club focuses on support for sporting activities, parent social functions and sells "Wynberg Supporters" gear.

**6. GRADE R AND GRADE ONE INDUCTION**

Parents of prospective pupils are invited to attend an information Open Morning in February each year.

Prospective pupils will be given the opportunity of visiting the School during the last quarter of the year, prior to their admission to school, usually in October.

**7. ACADEMIC ASSISTANCE/ ADVANCEMENT**

Boys requiring academic assistance will be assisted by our Remedial staff.

Boys who require academic extension and enrichment may also be assisted. Boys may be

streamed into ability groups for mathematics, to allow for the development of excellence in this subject. Counseling is provided by staff when necessary. A fee may be charged for these additional services.

## 8. **WEBSITE**

Our website at [www.wbjs.org.za](http://www.wbjs.org.za) is regularly improved and updated and provides details of forthcoming events.

## 9. **USE OF CAR PARKS**

Please parents, use the parking areas correctly. **DO NOT PARK** in the middle of the parking area or on the yellow lines. You are welcome to use any of the car parks during off-peak hours, as congestion varies at different times. Only Grade R parents may use the Littlewood entrance as this car-park is very small. All cars are driven and parked at the owner's risk.

## 10. **VEHICLE ACCESS FOR PARENTS**

During normal school days parents are not permitted to drive into the school grounds on the Oxford Street side until after 15:00, Monday to Thursday, or 13:30 on Fridays.

There is no additional parking for parents on the school grounds when all the staff are present and drive-through traffic poses a risk to boys.

After-hours access is permitted, as is access for special events or occasions. Please drive slowly and remember that pedestrians have right of way on the school premises at all times.

## 11. **CAMPUS SECURITY**

Please note that parents are regarded as visitors on site and therefore do not have automatic right of access. Parents visiting during the school day may be asked to sign in and wear a visitor's badge.

Should you wish to take your son early, you will have to sign him out.

Please identify yourself to a security guard and proceed to reception before going elsewhere.

## **12. OUR DAILY PROGRAMME**

We have adopted the CAPS National Curriculum as our standard structure. We favour individualised as well as group teaching. We encourage self-discipline within the framework of a loving environment, with consistent and positive discipline guidelines. There will be three classes, with each child having a classroom and a teacher for his home base. After a “morning ring” group activity children will start activities in their own classrooms and then later move on to other activities outside and in the adjacent room. Specific activities will be set out at one of these venues each day. At 10:30 we will break of snack time, after which activities will continue until 13:00. The ball skills, swimming and computer literacy programmes for Grade R will be intergrated into the school day.

**To acclimatise children, school will end at 12:00 for the first two weeks of the first term of the New Year. Please collect your child from the classroom!**

## **13. WHAT YOUR CHILD NEEDS FROM THE FIRST DAY**

**Each child needs to bring the following items on the first day:**

A box of tissues

3 Slazenger tennis balls

**And on a daily basis:**

A bag for carrying items in (you may wish to purchase a regulation school bag)

A change of clothes, in case of “accidents”

A morning snack

**Please ensure that all your child’s possessions are clearly and indelibly marked with his full name!**

**14. COMMUNICATION**

Each child will have a pouch for messages and newsletters, as well as a locker/pigeonhole for his possessions. Please check daily for messages etc.

Our children will make use of a lot of recyclable waste materials such as paper, cardboard, plastic lid boxes, corks, buttons etc. There will be a list on display requesting these items, but you can start collection straight away.

Please note that the Grade R office is not manned full-time. You can leave messages via the main office or on the Grade R office answering/fax machine, which will only be checked after school.

The Grade R telephone/fax number is **021 761 9261**.

The main office number is **021 762 5707**.

**15. LOST PROPERTY**

There will be a lost property box for each class. All unmarked lost property will be deposited in this box. The best way of avoiding this is not to send unnecessary items and to mark all your child’s possessions.

Unfortunately it is in the nature of young children to lose things!

## **16. TOYS, MONEY AND VALUABLES**

Please do not allow your child to bring any of the above to school unless specifically requested by the teacher.

The school cannot accept responsibility for lost items that should not have come to school. When money needs to be sent, please put it in a sealed envelope clearly marked with your son's name and the purpose of the payment. Money should be paid in at the cash office in the main Junior School building, which is open from 07:45 to 13:30.

## **17. APPOINTMENTS TO SEE STAFF**

We welcome parents meeting with us to discuss issues relating to their children, but are not able to do this while caring for a class. If you wish to make an appointment please do so via the School Secretary, or by means of a note or verbal request.

## **18. SNACKS**

Grade R pupils will not be allowed to visit the tuckshop, which operates at different break times to the Grade R breaks. Please ensure that your child has a healthy snack each day. We recommend sandwiches and fruit, and a small container of juice.

We do not recommend sweets, chips and chocolates, or fizzy drinks, as high sugar levels are linked to poor behaviour and concentration. If your son is to go to after care, either arrange for a meal there, or provide an additional lunch snack.

Please inform us if your child has any food allergies as children sometimes share food.